

The Hampton Township Public Hearing Meeting Minutes June 12, 2017 6:30pm

ATTENDANCE

Treasurer Leo Nicolai
Clerk Molly Weber
Supervisor Doug Wille
Supervisor Jim Sipe

Planning Commission Members

Jeremy Irrthum
Larry Runyan
David Peine
Mike Tix
Casondra Schaffer

The purpose of the meeting was to consider, hear from the public, and act on a recommendation to the Town Board regarding an updated fee schedule and various amendments to the Town's zoning ordinance related to fees. The primary purpose of the amendments is to remove specific fees from the zoning ordinance and include them in the fee schedule.

The standard Public Hearing Process was followed.

1. Introduction: outline the rules, talk about what the rules are and follow that plan
2. Establish the ground rules: public will be limited to 5 minutes
3. Applicant presentation: applicant presents what they want to build
4. Public Testimony: anyone from public can voice their opinion
5. Rebuttal Testimony: applicant can counter any questions made by the public testimony
6. Closing

The Planning Commission took 5 minutes to review supplied handouts of what changes were being made to the zoning ordinance and fee schedule.

Public Testimony – None

Rebuttal Testimony – None

Casondra Schaffer had a question if the referenced manufactured home installation was meant for a trailer house. This is not for a trailer house.

David Peine asked what the difference was between an Interim Use and a Conditional Use permit. An Interim Use permit is more short term and a Conditional Use is a more long-term permit. Both permits have certain conditions that need to be followed.

The fee schedule is the one from 1997 that the state put out but just in a revised format. Per our lawyer Troy Gilchrist we cannot make changes to any fees without the Public Hearing process and Zoning Ordinance Amendment process. Fees on page 5 and 6 titled Other Fees can be changed by resolution or motion.

A new Ag permit application was presented to the Planning Commission to review. Jeremy Irrthum requested that Molly Weber be sure to remind anyone applying for an Ag permit that they bring the 3 items requested on the application to the Planning Commission meeting.

No amendments were proposed to the Ag Permit application.

Larry Runyan recommended to the Town Board to make the changes as presented regarding an updated fee schedule and various amendments to the Town's zoning ordinance related to fees. Casondra Schaffer seconded. Unanimously passed.

Clerk Action Items Once Amendments Approved:

1. Molly Weber will make copies of the new manual spiral bound with a clear cover and a pocket in the back:
 - 5 Planning Commission Members
 - 3 Board Members
 - 1 Treasurer
 - 2 Clerk – one to stay at the office
 - 3 Extra
2. Post Amendments only in all required locations

Larry Runyan made a motion to close the Public Hearing. Casondra Schaffer seconded it. Meeting adjourned at 7:15pm.